

**APPLICATION-CUM-SELF APPRAISAL REPORT**  
**RANCHI UNIVERSITY**  
**for Promotion of Lecturer to the post of Reader**  
**under 8 yrs. Merit promotion Scheme.**

**Statute as approved by Chancellor vide Letter no. - BSU- 20/95-2133/GS (1) Dated - 23-09-1995**  
**(Superseded w.e.f. 27.7.1998 vide Gazette Notification 26.06.2008)**  
**Validity- 23.09.1995 to 26.07.1998**

(In case of incomplete or ambiguous information, it will not be entertained.)

1. Name of the Candidate : \_\_\_\_\_
2. Subject : \_\_\_\_\_
3. Name of the College/Department : \_\_\_\_\_
4. Name of the University : \_\_\_\_\_
5. (a) Date of substantive appointment as Lecturer (Para I(b) of the Statute):  
 (i) Date of Affiliation : \_\_\_\_\_ ii) Date of post creation : \_\_\_\_\_  
 (b) Date of confirmation as Lecturer : \_\_\_\_\_  
 (c) Date of recommendation of the Commission/University Selection Committee/Absorbed by the Chancellor for the post of Lecturer : \_\_\_\_\_
6. Prior option in writing for consideration of promotion under MPS (Enclose certified copy of option letter) ( Para I of the Statute) :
7. (a) Whether the candidate is serving in University Department or in a Degree College managed and maintained by the University (Para I of the Statute): Yes ( ) No ( )  
 (b) Subject(s) taught: \_\_\_\_\_ Is it advanced teaching within the meaning of the statute? : Yes ( ) No ( )  
 (c) Computation of admissible period -

SL	Particulars	From	To	Duration (YY/MM/DD)
i)	Period rendered in University department			
ii)	Period rendered in Degree college managed and maintained by University			
iii)	Period rendered in affiliated college			
iv)	Admissible 2/3 of the period rendered in affiliated college			
v)	Period deducted for teaching in below degree level (if any)			
vi)	Total admissible period under Merit Promotion Scheme			
vii)	Whether the candidate was having a regular appointment of more than eight years against a sanctioned post			Yes ( ) No ( )
viii)	Date of completion of eight years of continuous service after regular appointment against a sanctioned post			
ix)	Proposed date of promotion to the post of Reader			

8. (a) Whether the candidate holds the requisite qualification as prescribed for the post of Lecturer at the time of his appointment (Para I(a) of the statute) : Yes ( ) No ( )

(b) Has he/she completed at least **four years** of continuous service before proposed date of promotion in the Department of College / University from which the candidate is being considered for promotion (Para I(c) of the statute) : Yes ( ✓ ) if yes, period- From..... to .....

9. Educational Qualification of the Candidate:

Examination	Board/University	Subject	Year of Passing	Division/Class	% of Marks
Matric					
Intermediate					
Gradation					
Post Graduate					
Ph.D.					

10. Assessment of Performance for Merit Promotion ( Para 4 of the statute ) :

(a) Number of research papers published (Please do not enclose publication beyond proposed due date of promotion):

Research Paper	Date of Publication	Name of the Journal

(b) Books authored by Candidate (Please do not enclose publication beyond proposed due date of promotion):

Name of Books	Subject	Pages	Date of Publication	Name of Publishers

(c) Assessment on reviews and curriculum development : \_\_\_\_\_

\_\_\_\_\_

(d) Assessment on development of Teaching aids : \_\_\_\_\_

\_\_\_\_\_

(e) Innovation in Teaching methods : \_\_\_\_\_

\_\_\_\_\_

(f) Equipment development : \_\_\_\_\_

\_\_\_\_\_

(g) Any other research experience : \_\_\_\_\_

\_\_\_\_\_

11. Up to date CC rolls during period of consideration for calculating eight years continuous service

(Original CC Roll need to be enclosed as per Para 7 of the Statute)

( a) enclose CCR in the Prescribed Performa as approved by the Chancellor

Give details as follows :

Year	Whether CCR enclosed Yes/ No	Remark of the screening committee(Candidates or not required to fill this column)

12. Whether the proposal was ever rejected by the commission (Para 9 of the Statute):Yes  No

If yes, give details with letter no. of the Commission: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Whether any disciplinary action has been taken against you? If yes, please give details.

14. Total no. of certificate/testimonials attached with the application: \_\_\_\_\_

Certified that information furnished in the aforesaid paragraphs and the documentary evidence furnished are true and correct. For any omission or commission or wrong information, I shall be held solely responsible.

Date:

Place:

**List of Enclosure:**

Signature of the Applicant

**(To be filled in by the Head of Institution/Department)**

- 1) Certified that the statement made above by the applicant have been found true and correct in respect of records and/or relevant testimonials and certificates.
- 2) Certified that C.C.R of the applicants is attached herewith in a sealed cover along with each application.
- 3) Certified that statements made in the applications have been verified.

Signature of the Head of the  
Institution/Department

Date:

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**(To be filled in by the Office of the Registrar)**

1. The application has been checked and found complete in all respects or incomplete in the following respect:-
2. Nothing in the records of the University is known to the contrary of the statement made by the applicant and certified by the Head of the Institution/Department concerned.

Signature of the Section Officer

Signature of the Officer Incharge

Signature of the Registrar

Date:

Seal of the University